**Appraisal Form for 2013-14**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employee Name** | Kanifnath Mohan Mule | | **Evaluation period** | April 2014 - June 2014 (3 Months) |
| **Designation** | Solution Developer (iPhone Developer) | | **Joining date** | 15 June 2013 |
| **Team lead/ Reporting person** | | Archana Gune | | |

**Set SMART Goals**

**S- Specific**

**M- Measurable**

1. **Attainable**

**R- Relevant**

**T- Time-bound**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | |  | **Short Term Goals set for Appraisal Period**  **April 2014 – June 2014** | **Duration** | | Sr.No. | Parameters |  | | 1. | Learn new feature of iOS 7 | 1 Month | | 2. | Code optimization Skills | 1 Month | | 3. | Implement Agile Development method | 1 Month | |  |  |  | |  |  |  | |  |  |  | | | |  | |  |  |  |
| **Long Term Career Progression: during these 6 months** | | | January – June 2014 | |
| **Trainings - List the trainings you would want to pursue by the next appraisal cycle. ( these trainings should be in compliance with the organization business and your job role )** | | | | |
| 1 | | Learn latest technology iOS 8 | | |
| 2 | |  | | |
| 3 | |  | | |
| 4 | |  | | |
|  | |  |  | |

|  |  |  |
| --- | --- | --- |
| **Short Term Goals for competency enhancement-(Technical, Behavioral and Managerial - goals to be identified by manager for completion by appraisee by the next appraisal period.)** | | **Duration** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |

|  |  |  |
| --- | --- | --- |
| **Long term Goals - goals identified for next 2 years - Possible Future Roles** | | **Duration** |
| 1 | Take a lead in iPhone Development | 6 months |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |

|  |  |  |
| --- | --- | --- |
| (You can fill in your feedbacks, Reviews about Parallel Minds, your projects or any issues/suggestions you have) (Do put in your comments, it may help you and Parallel Minds) | | |
|  | **Feedback Sheet** | |  |
|  |  |
|  | **Sr. No** | **Feedback/Reviews/Suggestions/Issues** |  |
|  | 1 | Satisfied with the service provided by HR and Finance department. |  |
|  | 2 | Kindly provide proper landline no for bank purposes i.e of 8 digit |  |
|  | 3 | Kindly fix dates of salary |  |
|  | 4 |  |  |
|  | 5 |  |  |
|  | 6 |  |  |
|  | 7 |  |  |
|  | 8 |  |  |
|  | 9 |  |  |
|  | 10 |  |  |

**Reporting Manager’s Feedback:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Feedback Sheet** | |  |
|  |  |
|  | **Sr. No** | **Feedback/Reviews/Suggestions/Issues** |  |
|  | 1 |  |  |
|  | 2 |  |  |
|  | 3 |  |  |
|  | 4 |  |  |
|  | 5 |  |  |
|  | 6 |  |  |
|  | 7 |  |  |
|  | 8 |  |  |
|  | 9 |  |  |
|  | 10 |  |  |

**Final Status**

|  |  |
| --- | --- |
| **Appraise** | **Don’t Appraise** |
|  | **Remarks :** |
|  |
|  |
|  |
|  |

**A=Significantly exceeds expectations  
B=Exceeds expectations  
C=Meets expectations  
D=Meets most expectations   
E=Below expectations).**